

**Tatyasaheb Kore Institute of Engineering & Technology  
Warananagar, Kolhapur**

**Internal Quality Assurance Cell (IQAC) Meeting**

Date: 2/11/2020

**Notice**

Second Meeting of IQAC (Academic year 2020-21) is organized on 3<sup>th</sup> November 2020 at 4.00 pm in conference hall. All IQAC members are requested to attend the meeting.

**The agenda of meeting is given below**

- 1) Review of last IQAC meeting
- 2) Preparation of Institute about UGC experts committee visit on 6<sup>th</sup> and 7<sup>th</sup> Nov. 2020
- 3) Review of IQAC preparation and Documentation
- 4) Online University examination of Final Year students 2019-20
- 5) Review of Academic Activities

**Time:** 4.00 pm



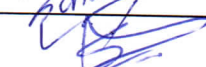


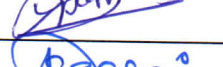
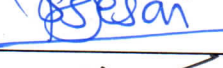





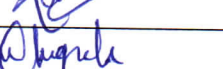
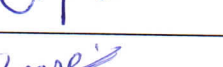

**Venue:** Conference Hall, TKIET, Warananagar

  
Prof. G. S. Kamble  
IQAC Coordinator

**Tatyasaheb Kore Institute of Engineering & Technology**  
**Warananagar, Kolhapur**

**Internal Quality Assurance Cell (IQAC) Meeting**

Date: 3/11/2020

Sr. No.	Name	Designation	Sign
1	Dr. Sunil V. Anekar	Chairperson, Head of The Institution	
2	Prof. G. S. Kamble	IQAC Coordinator	
3	Prof. S. A. Desai	Member	
4	Prof. C. P. Shinde	Member	
5	Smt. Dr. V. D. Patil	Member	
6	Dr. S. S. Desai	Member	
7	Prof. I. I. Tamboli	Member	
8	Prof. G. B. Kamble	Member	
9	Mr. D. S. Thombare	Member	
10	Dr. A. T. Lad	Member	
11	Mr. S. S. Bulle	Member	
12	Dr. Ujjwala Chougule	Member	
13	Mr. Pradumnya Mane	Member	
14	Mr. Satyajeet Bhosale	Member	
15	Mr. R. S. Gulavani	Member	



**Tatyasaheb Kore Institute of Engineering and Technology,  
Warananagar**

**Minutes of Internal Quality Assurance Cell (IQAC) Meeting**

Academic Year 2020-21

Date 03/11/2020

**Meeting-II**

Minutes of the meeting of IQAC members held on Wednesday, 03 November 2020 at 04:00 pm in the Conference Hall of the institute.

**Following members were present for the meeting.**

<b>Sr.No</b>	<b>Name</b>	<b>Designation</b>
1	Dr. S. V. Anekar	Principal, Chairperson
2	Prof. G.S. Kamble	Coordinator
3	Dr.(Mrs) V. D. Patil	Teacher's representative
4	Prof. S.A. Desai	Teacher's representative
5	Prof. C. P. Shinde	Teacher's representative
6	Dr. A. T. Lad	Senior Administrative officer
7	Dr. S. S. Desai	Teacher's representative
8	Mr. I. I. Tamboli	Teacher's representative
9	Mr. Pradyumna Mane	Nominee from Students

**Points discussed in the meeting.**

Prof. G.S. Kamble, Coordinator, IQAC welcomed all the cell members and the principal for the meeting.

**1) Review of last IQAC meeting:**

Last meeting of IQAC held on 2<sup>nd</sup> July 2020. Review of this meeting is taken by Prof. G.S.Kamble, Coordinator, IQAC.

**2) Preparation of institute about UGC expert committee visit on 6<sup>th</sup> and 7<sup>th</sup> November 2020**

Prof. S.A. Desai, Autonomy, Nodal officer, briefly explained the ongoing preparation of each department. . Also, he informed that on 28 Oct 2020, DKTE team visited our college and very fruitful, informative session was held with dean academics and controller of examination of our college. Again on 2nd November our Principal, Dr. S. V. Anekar had informative interaction with Dr. V. V. Karjini, Director, KIT, Kolhapur.

**3) Review of IQAC preparation and documentation**

Prof. G. S. Kamble, take review of IQAC files. All files are almost ready and criterion coordinators started to submit files by updating data as per the requirement.

**4) Online examination of final year students 2019-20:**

Principal, Dr. S. V. Anekar informed that, Dr. S. D. Bhopale from E&TC department worked as CoE for online examination. Also he congratulate Dr. Bhopale and his support team for smooth conduction of online examination.

**5) Review of academic activities:**

Dr.(Mrs) V. D. Patil, informed that the First Year is preparing to start a foundation course for provisionally admitted students for the AY: 2020-21. Whereas, Mr. I. I. Tamboli from CSE, Prof. S.A. Desai from Chemical


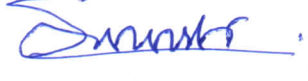
engineering department gave information about ongoing activities in the department. IQAC coordinator briefly explained activities running in Mechanical department.

Above all points are discussed in the meeting. Mr. I.I.Tamboli give vote of thanks and meeting is concluded.

**Place:** Warananagar

**Date:** 03/11/2020

**Prof. G. S. Kamble**  
IQAC, Co-ordinator

**Dr. S. V. Anekar**  
Principal


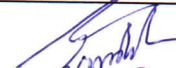
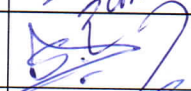

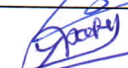
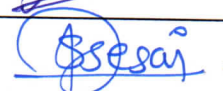

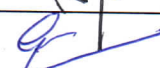
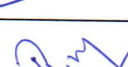


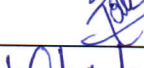
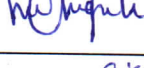
**College seal**



**Tatyasaheb Kore Institute of Engineering & Technology**  
**Warananagar, Kolhapur**

**Minutes of Meeting of Internal Quality Assurance Cell (IQAC)**

Date: 2/07/2020

Sr. No.	Name	Designation	Sign
1	Dr. Sunil V. Anekar	Chairperson, Head of The Institution	
2	Prof. G. S. Kamble	IQAC Coordinator	
3	Prof. S. A. Desai	Member	
4	Prof. C. P. Shinde	Member	
5	Smt. Dr. V. D. Patil	Member	
6	Dr. S. S. Desai	Member	
7	Prof. I. I. Tamboli	Member	
8	Prof. G. B. Kamble	Member	
9	Mr. D. S. Thombare	Member	
10	Dr. A. T. Lad	Member	
11	Mr. S. S. Bulle	Member	
12	Dr. Ujjwala Chougule	Member	
13	Mr. Pradumnya Mane	Member	
14	Mr. Satyajeet Bhosale	Member	
15	Mr. R. S. Gulavani	Member	



**Tatyasaheb Kore Institute of Engineering & Technology**  
**Warananagar, Kolhapur**

**Minutes of Meeting of Internal Quality Assurance Cell (IQAC)**

Date: 2/ 07/ 2020

**First Meeting (Academic year 2020-21)**

IQAC meeting was organized on date 2/ 07/ 2020 to decide the policy about starting the academic activities under situation of COVID- 19 Pandemic.

Following agenda was discussed in the meeting

- 1) Starting of the teaching learning process in Online mode
- 2) Final year students' University Examination and declaration of results
- 3) Implementation of Major precautions and protocols in college campus for COVID -19
- 4) Preparation of Institute related to Autonomous UGC experts committee visit
- 5) To decide the Admission and placement policies under the Covid -19 situation

Dr. S. V. Anekar, Principal and Prof. G. S. Kamble, IQAC coordinator called this meeting to discuss these serious issues. The meeting is conducted in presence of few Members from the institute. Last end semester meeting of IQAC was cancelled due to Lockdown on background of COVID -19. Hence, the meeting was begun with review of the minutes of meeting of Dec 2019. It is followed with guidance of Dr. S.V. Anekar, Principal, TKIET, to all committee members on the agenda and finalize the some important decisions..

Minutes of the meeting are summarized below as follows:

<b>Agenda 1:</b>	Starting of the teaching learning process in Online mode
<b>Discussion and Action Taken</b>	<p>The government declared the lockdown since 23<sup>rd</sup> March 2020 for COVIDE-19. Till date, there is no permission to open the schools and colleges. But, now government as well as university has given permission and guideline to start the teaching learning process through online mode. It is decided to start the lectures in online mode for all classes of F. Y. B. Tech to final Year. It is instructed to prepare the two hours lectures per day for all classes by considering mobile data capacity of all students.</p> <p>Use of What's App to make class wise students groups to share information with students</p> <p>Google meet platform is permitted to arrange the lectures.</p> <p>Required facilities of video camera and computers will be made available for all departments.</p>

<b>Agenda 2:</b>	Final year students' University Examination and declaration of results
<b>Discussion and Action Taken</b>	The decision of CARRY FORWARD without conducting examination' is announced by the government and university for F. Y. B. Tech. to Third year Engineering students due to COVID-19. But for final year students, decision is awaited. The principal explained the present status related to this. Principal briefed the efforts taken by the institute to convey messages to the final year students about examination decision and updates.

<b>Agenda 3:</b>	Implementation of Major precaution and protocol in college campus
<b>Discussion and Action Taken</b>	<p>By considering the seriousness of COVID -19 Pandemic, following decisions are taken</p> <p>Implement all protocols very strictly given by Government</p> <ol style="list-style-type: none"> <li>a) Make arrangements of foot operated sanitizers at number of places</li> <li>b) Social Distancing</li> <li>c) Working with 50 % staff and 50% staff with work from home</li> <li>d) Use of Mask is made compulsory for all</li> <li>e) Infrared Forehead Thermometer to measure temperature</li> <li>f) Sanctioning the Medical leaves for sick staffs</li> </ol> <p>Already some arrangements have been done. For remaining arrangements, Instructions are given to the all departments and administrative office to do needful.</p>

<b>Agenda 4:</b>	Preparation of Institute related to Autonomous UGC experts committee visit
<b>Discussion and Action Taken</b>	Institute applied for the Autonomy in month of February 2020. Prof. S. A. Desai is appointed as Nodal Coordinator for Autonomous work. It is expected that UGC committee will be visited in one or two months, depending upon the situation of COVID-19 in the Maharashtra. IQAC has prepared the Ten steps plan for preparation of Autonomy. It has been started to implement. The Principal reviewed present status of autonomous work. The all members suggested, continuing the work of documentation with care of COVID -19 Protocols. It is also mentioned to do needful correspondence with UGC office, New Delhi in this regards.

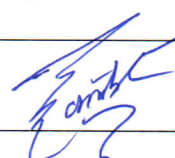


<b>Agenda 5:</b>	To decide the Admission and placement policies under the Covid -19 situation
<b>Discussion</b>	Admission and placement activities are greatly affected due to pandemic



<b>and Action Taken</b>	<p>situation. No Placement was done during lock down period from March to June. Now, industries have permission to start production after lock down and therefore job opportunities are available. Training placement cell is trying to arrange Online campus drive. It asked to accelerate these efforts to make good number of placement.</p> <p>Similarly, admission procedure will be delayed due to pandemic. This delay is unpredictable. Therefore, it is informed to Prof. A. V. Patil, Admission cell in-charge to take review of possible trend of admission under this situation. Prof. S. A. Desai and Prof. G. B. Kamble suggested to prepare the plan to arrange some online activities to attract 12<sup>th</sup> science students toward the institute.</p>
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<b>Agenda 6:</b>	<b>Other Issues: Fee collection of last year</b>
<b>Discussion and Action Taken</b>	<p>It was found that numbers of students have not paid the Part Payment fees of last year. It is essential to collect these fees to look after the financial implications. Finance section made policy to contact such students through telephone communication. The permission is given for this to implement it with the help of all departments.</p>

<b>Agenda 8:</b>	<b>Vote of Thanks</b>
<b>Discussion and Action Taken</b>	<p>All these issues are discussed in the meeting on serious background of COVID - 19. All inputs of member are considered to face this pandemic situation carefully. Dr. V. D. Patil proposed vote of thanks with reminding the importance of social distancing and use of mask.</p>

<b>Place:</b>	Warananagar
<b>Date:</b>	2/ 07/ 2020
<b>Prof. G. S. Kamble</b> IQAC, Co-ordinator	
<b>Dr. S. V. Anekar</b> Principal	
<b>College Seal</b>	

**Internal Quality Assurance Cell Meetings**

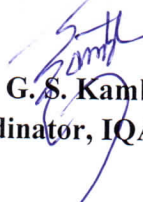
Date: 16/12/2019


**NOTICE**

All the members of IQAC are hereby informed that a meeting -02 (AY 2019-20) is convene on **20<sup>th</sup> Dec 2019** at 11.30 am at the **Conference Hall**.

**AGENDA OF MEETING:**

1. Review of last IQAC meeting held on 18 July 2019
2. Appreciation of IQAC for getting 2(f) and 12 (b) Certificates
3. To submit an application of Academic Autonomy proposal to UGC
4. Efforts to increase the Students' Placement
5. Review of Academic Activities AY 2019-20 SEM-I and Academic Calendar for Sem-II AY 2019-20
6. Query in Institute ID for AQAR Report submission to NAAC
7. Apply for AICTE – CII survey of industry linked technical institutes for academic year 2019-20
8. Any other agenda with the permission of chair

  
**Prof. G. S. Kamble**  
Coordinator, IQAC

  
**Dr. S.V. Anekar**  
Principal

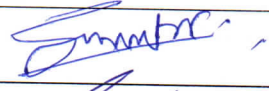
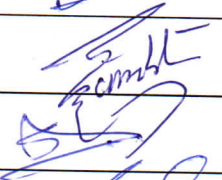
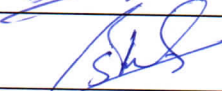
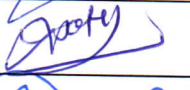
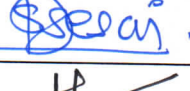


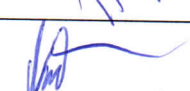
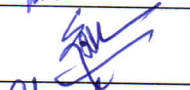
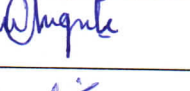



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2	Prof. C. P. Shinde	9	Mr. S. S. Bulle
3	Smt. Dr. V. D. Patil	10	Dr. Ujjwala Chougule
4	Dr. S. S. Desai	11	Mr. Pradumnya Mane
5	Prof. I. I. Tamboli	12	Mr. Satyajeet Bhosale
6	Prof. G. B. Kamble	13	Mr. R. S. Gulavani
7	Mr. D. S. Thombare		

**Tatyasaheb Kore Institute of Engineering & Technology**  
**Warananagar, Kolhapur 416113**

**Internal Quality Assurance Cell (IQAC)**

Date 20<sup>th</sup> Dec. 2019

Sr. No.	Name	Designation	Sign
1	Dr. Sunil V. Anekar	Chairperson, Head of The Institution	
2	Prof. G. S. Kamble	IQAC Coordinator	
3	Prof. S. A. Desai	Member	
4	Prof. C. P. Shinde	Member	
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15	Mr. R. S. Gulavani	Member	



**Tatyasaheb Kore Institute of Engineering & Technology**  
**Warananagar, Kolhapur 416113**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of Meeting**

Date 20<sup>th</sup> Dec. 2019

**Meeting -02 (Academic year 2019-20)**

IQAC meeting of TKIET Warananagar was organized on 20<sup>th</sup> Dec. 2019 at 03.00 pm in the IQAC cell of the Institute. Prof. G. S. Kamble, IQAC coordinator made all arrangements of meeting and reviewed the previous meeting minutes with present status of action taken plan. Dr. S.V. Anekar, Principal, TKIET, guided the committee members during meeting.

The following issues were discussed related to academic and administration process of the institute. Minutes of the meeting are as follows:

<b>Agenda 1:</b>	<b>Review of last IQAC meeting held on 18 July 2019</b>
<b>Discussion and Action Taken</b>	Prof. G. S. Kamble, IQAC coordinator reviewed the last IQAC meeting minutes and Principal Anekar Sir confirmed the minutes by discussing its status and compliances. Further, the IQAC coordinator was permitted for further proceedings.

<b>Agenda 2:</b>	<b>Appreciation of IQAC for getting 2(f) and 12 (b)</b>
	The principal informed all that the institute has received 2(f) and 12 (b) certificate from UGC in the month of September 2019 after constant follow up at UGC office New Delhi.
<b>Discussion and Action Taken</b>	The Principal also appreciated the efforts of IQAC for preparing 2(f) and 12 (b) proposals and congratulate all on this milestone achievement. Especially, he lauds the efficient and work continuous hard work the IQAC coordinator during 2(f) and 12 (b) procedure. Further, he opined that now institute has become eligible for submitting autonomy proposal and getting grants for Research Proposals from UGC.

<b>Agenda 3:</b>	<b>To submit an application of Academic Autonomy proposal to UGC</b>
<b>Discussion and Action Taken</b>	Since the institute has received permanent affiliation from Shivaji University and 2(f) and 12 (b) recognition from UGC, it was resolved that the institute should apply for getting Academic Autonomy to UGC at the earliest. It is suggested that necessary steps should be taken by the institute in this direction. Moreover, it was finalized that a Nodal Officer should be appointed for the

	smooth conduct of the said activity.
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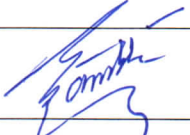
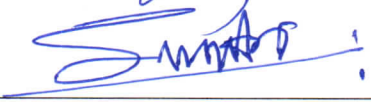
<b>Agenda 4:</b>	<b>Efforts to increase the Students' placement</b>
<b>Discussion and Action Taken</b>	The principal informed all the members that a new TPO has been appointed from this academic year that is Prof. P. J. Patil. All congratulated newly appointed Prof. P. J. Patil. Though the institute performs exceedingly well in placements every year; the principal stressed to focus on maximum recruitments for all branches. Hence, it was resolved that maximum on and off-campus placement opportunities and training should be made available to the students. In relation to the same, the TPO was asked to make a strategy for increasing the placements.

<b>Agenda 5:</b>	<b>Review of Academic Activities AY 2019-20 SEM-I and Academic Calendar for Sem-II AY 2019-20</b>
<b>Discussion and Action Taken</b>	Prof. G. S. Kamble (IQAC coordinator) reviewed the activities and achievements carried out by all the departments in the AY 2019-20 sem-I. Further, it was resolved that those activities should be uploaded on TKIET's website. Moreover, the Academic Calendar for Sem-II AY 2019-20; is being prepared and approved in the meeting and permitted to make available to students and staff on the college website.

<b>Agenda 6:</b>	<b>Query in Institute ID for AQAR Report submission to NAAC</b>
<b>Discussion and Action Taken</b>	As everybody aware that after getting the accreditation from NAAC, Institute must submit the AQAR report to NAAC every year for next five years. From the August 2018, the NAAC has changed the procedure of submitting AQAR. It is mandatory to submit AQAR on online portal from year 2019-20. For the same, Institute IDs has given to all the NAAC accredited institutes. However, our institute ID has an issue while submitting the IQAR. Hence, IQAC coordinator was appointed to resolve the query by communicating with NAAC office. Prof. R. B. Patil sir is communicating with NAAC office.

<b>Agenda 7:</b>	<b>Apply for AICTE – CII survey of industry linked technical institutes and NIRF for academic year 2019-20.</b>
<b>Discussion and Action Taken</b>	Prof. R. B Patil from Department of Computer Science and Engineering has been appointed to prepare and he has submitted the online proposal for this. Results is awaited. It is also remind to Prof. D. B. Mirajka of CSE to apply for NIRF with strong preparation of Documents

<b>Agenda 8:</b>	<b>Other Issues</b>
<b>Discussion and Action Taken</b>	Above all points are discussed during the meeting and other suggestions are also taken into consideration from all members during the meeting. Dr. S. S. Desai proposed vote of thanks and meeting ended by greeting each other

<b>Place:</b>	Warananagar
<b>Date:</b>	20 <sup>th</sup> Dec. 2019
<b>Prof. G. S. Kamble</b> IQAC, Co-ordinator	
<b>Dr. S. V. Anekar</b> Principal	
<b>College Seal</b>	