Panhala, Kolhapur - 416113

# Minutes of Internal Quality Assurance Cell (IQAC) Meeting Academic year 2018-19

## Meeting -1

Date 5th July 2018

As per the guidelines laid down by the NAAC, it is mandatory to conduct the IQAC meeting to review different activities planned for the academic year 2018-19. The Cell arranged the meeting with the following agenda as per the notice displayed on 28<sup>th</sup> June 2018. The members of the IQAC were present for the meeting. The Chairperson Dr. S. V. Anekar, Principal, TKIET Warananagar, addressed the meeting and Prof. G. S. Kamble, Coordinator of IQAC reviewed the minutes of previous meeting and status of the actions planned to be taken.

The following points related to academic improvement and quality enhancement were discussed. Minutes of meeting are summarized below:

Agenda 1: Prof. G. S. Kamble, IQAC Coordinator took the review of the last IQAC meeting held in March 2018.

Discussion and Action Taken: Discussed its present status and compliances. Then it was permitted for further proceedings.

Agenda 2: Review of current status of admission of academic year 2018-19 and further strategy

The report of admission status of academic year prepared by the Prof. B. V. Birajdar, In-charge, admission cell, was presented before the members of meeting.

Discussion and Action Taken: IQAC members decided to take some affirmative efforts to increase the admission of Electronics Engineering, Civil Engineering and Mechanical Engineering. The IQAC members also gave some suggestions in this regards.

Agenda 3: Academic Calendar 2018-19 for Semester-I &II along with final year and mini project activity calendar

Discussion and Action Taken: The meeting approved it and permitted to make it available for all the staff members and students.



Agenda 4: Implementation of New Choice Based Credit System (CBCS) for F. Y. B. Tech

Dr. S. V. Anekar, Principal has briefed about the process of newly adopted Choice Based Credit System (CBCS) for all First year engineering courses run by Shivaji University, Kolhapur for academic year 2018-2019. All the stakeholder members gave their feedbacks about the curriculum design process.

Discussion and Action Taken: To implement CBCS properly, Institute appointed two Coordinators, namely, Dr. S.S. Desai and Prof. B. R. Bagane. They are directed to arrange the workshop for teaching methodology for all faculty of institute to understand the different aspects of examination system of CBCS pattern.

Agenda 5: Approvals for Permanent affiliation for Mechanical Engineering, Civil Engineering, Computer Engineering and Science received from the Shivaji University, Kolhapur

Discussion and Action Taken: The instructions have been given to administrative office to do needful for further correspondence about it with University.

Agenda 6: Preparation of proposal for inclusion of institute under 2(f) and 12 (B) of UGC act 1956 to receive grants.

As all the departments have the Permanent Affiliation with Shivaji University, Kolhapur, the Institute is now eligible for the 2f and 12(B) certification from UGC, New Delhi which is helpful to receive grants from UGC for research projects as well as for acquiring academic autonomous status for institute. These points are discussed during meeting.

*Discussion and Action Taken:* The work is assigned to Prof. G. S. Kamble, IQAC Coordinator to prepare proposal for inclusion of Institute under 2(f) and 12(B) of UGC Act 1956. It is decided to submit it on and before September 2018.

Agenda 7: Policy for the faculty to register for Ph. D.

It is essential to define a policy to motivate the faculty to register for Ph. D. in different Universities which may result in increase in their number.

*Discussion and Action Taken:* At present, around 34 faculty have registered for Ph. D. in Shivaji University, Kolhapur and VTU, Belgavi. They demand some facilities for their research work from institute. Dr. M.S. Dhuttargaon, In-charge, R and D Cell is directed to look after this and do needful to provide required facilities to enhance the research culture in the institute.

Agenda 8: Apply for AICTE - CII survey of industry linked technical institutes for academic year 2017-18.

Discussion and Action Taken: Prof. R. B Patil of Computer Science and Engineering Department has been appointed to prepare and submit its online proposal.

Agenda 9: Review of NAAC activities and organization of seminar for NAAC – Education quality enhancement

Review of all NAAC activaties was taken during the meeting.



It was also suggested to submit the application for NAAC sponsored seminar on "Design and Development of Effective Curriculum to Enhance the Quality of Outcome Based Education"

*Discussion and Action Taken:* Prof. G. S. Kamble, IQAC, Coordinator has already submitted an application to NAAC, Bangalore office for financial assistantship.

Agenda 10: Apply for The National Institutional Ranking Framework (NIRF) launched by Ministry of Human Resource Development.

*Discussion and Action Taken:* Prof. D. B. Mirajkar, Department of Computer Science and Engineering, is directed to submit the institution data on the web site of National Institute Ranking Framework (NIRF) after its notification from MHRD, New Delhi.

## Agenda 11: Preparation of NAAC -AQAR for 2017-18

Due to the change in the process of the NAAC, it is mandatory to submit the AQAR for 2017-18 on or before the 31<sup>st</sup> December 2018 in hard copy followed by a soft copy of AQAR to be submitted online on NAAC portal. IQAC Coordinator explained this process to all the members.

**Discussion and Action Taken:** The instructions are given to all the departments to take note and prepare their required documentations to fulfill the process of submission of AQAR within given time period.

Above all points were discussed during the meeting and other suggestions were also taken into consideration from all members during the meeting. The meeting concluded with vote of thanks offered by Dr. S. S. Desai to all participated members.

Prof. G. S. Kamble

IQAC, Coordinator

Time: 11.00 am to 1.30 pm

Date: 5th July 2018

Place: Warananagar

Dr. S. V. Anekar

Principal

Panhala, Kolhapur - 416113

## Internal Quality Assurance Cell (IQAC) Meeting

## Academic year 2018-19

## Attendance for Meeting -1

Date 5<sup>th</sup> July 2018

Sr. No.	Name of Member	Designation	Signature
1	Dr. Sunil V. Anekar	Chairperson, Head of The Institution	Sumfur.
2	Prof. S. A. Desai	Teacher's Representative, Dept. of Chemical Engineering	5
3	Prof. C. P. Shinde	Teacher's Representative, Dept. of Electronics	Ch.
4	Smt. Dr. V. D. Patil	Teacher's Representative, Dept. of Applied Science	goeth
5	Dr. S. S. Desai	Teacher's Representative, Dept. of Applied Science	( Seesan
6	Prof. I. I. Tamboli	Teacher's Representative, Dept. of Computer Engineering and Science	(A)
7	Prof. G. B. Kamble	Teacher's Representative, Dept. of Applied Science	a-
8	Mr. D. S. Thombare	Senior Administrative Officers	But
9	Dr. A. T. Lad	Senior Administrative Officers	
10	Mr. S. S. Bulle	Member From The Management	784
11	Dr. Ujjwala Chougule	Nominee From Local Society	En Inguls
12	Mr. Pradumnya Mane	Nominee From Student	Enal
13	Mr. Satyajeet Bhosale	Nominee From Alumni	30
14	Mr. R. S. Gulavani	Nominee From Industrialist	,
15	Prof. G. S. Kamble	IQAC Co-ordintaor, Dept. of Mechanical Engineering	James .



PRINCIPAL,
Tatyasaheb Kore Institute of
Engineering and Technology.
Warananagar, Dist. Kolhapur.

Panhala, Kolhapur 416113

## Minutes of Internal Quality Assurance Cell (IQAC) Meeting

## Academic year 2018-19

## Meeting -II

Date 20<sup>th</sup> December 2018

The NAAC has suggested to organize IQAC meeting at least once in every quarter. Hence the second meeting of IQAC is arranged. During this, review of the last semester academic activities has been taken. And some activates are planned for second semester. Major emphasis has been given on the admission policies and placement activities. The notice of meeting is made available for the all members on dated 13<sup>th</sup> December 2018. The meeting was arranged at the beginning of the second semester so that the suggestions of teaching learning process can be implemented effectively. Prof. G. S. Kamble, IQAC, coordinator welcomed all IQAC members for meeting. The review speech is given by Chairperson, Dr. S.V. Anekar, Principal, TKIET, Warananagar.

The agenda mentioned in the notice is discussed during the meeting one by one. The remarks, suggestions and action plan are summarized as minutes of meeting below

Agenda 1: Review of last IQAC meeting is taken by Dr. S.V. Anekar, Principal. The last meeting was held in July 2018.

Discussion and Action Taken: Following things are completed which were planned

- [1] Submission of 2f-12(B) proposal to UGC, New Delhi
- [2] Applied for NIRF ranking
- [3] AICTE CII survey of industry linked technical institutes result is awaited
- [4] Proper Implementation for CBCS for F. Y. B. Tech is done

All members appreciate the completion of work of last semester and put the compliance for the remaining work.

Agenda 2: Review of implementation process of CBCS pattern for F. Y. B. Tech.

Review was taken during the meeting. Dr. S. S. Desai has provided details about this. He explained the evaluation mechanism used for Continuous Internal Evaluation (CIE) and End Semester

Examination (ESE) under CBCS. Dr. V. D. Patil madam and Mr. R. S. Gulavani have suggested some reforms to conduct the re-examination for failure students.

*Discussion and Action Taken:* The suggestion of internal re-examination for failed students is accepted and instructed to Dr. D. N. Mane, First year co-ordinator to implement it for the next semester.

## Agenda 3: The admission policies for academic year 2019-20

For academic year 2018-19, the admission for the F. Y. B. Tech, was slightly less than the expectation as per the planned strategy. It is particularly for some branches. It is suggested to give presentation about the institute in different junior colleges around the Kolhapur, Sangli and Satara districts to attract the students. Some special efforts are suggested such as arrangement of Mock JEE for 12<sup>th</sup> std students etc. to improve numbers and quality of the admissions at Electronics engineering. Civil engineering and Mechanical engineering.

Discussion and Action Taken: These suggestions are informed to Admission incharge Dr. A. V. Patil who is newly appointed for the F. Y. B. Tech. admission work.

#### Agenda 4: Review of Academic Calendar 2018-19 for Semester- II

*Discussion and Action Taken:* As per the guidelines given by the Shivaji University, Kolhapur, from this year, the graduation day has to be organized by respective institute in their own campus. This activity is added in the calendar and responsibility of implementation is handover to office authority. The modified Academic Calendar 2018-19 for Semester- II is approved and permitted to make available for all staff and students

## Agenda 5: Application for Ph. D. research Centre for Mechanical Engineering

It is decided to start the Ph. D. research Centre for Mechanical Engineering as the departments fulfill the criteria of Shivaji University. It is suggested to apply for same and prepare for further requirements.

*Discussion and Action Taken:* Already application was submitted to university and department is waiting for university committee visit for inquiry and approval of the proposal.

Agenda 6: Follow up of proposal for inclusion of university affiliated college under 2(f) and 12 (B) for UGC grant

As the college under 2f and 12 (B) will get benefit of getting grants from UGC for research and development as well as for acquiring academic autonomous status for institute. Committee members have emphasised for taking required follow up of this proposal

*Discussion and Action Taken:* Proposal was submitted on 9<sup>th</sup> October 2018 to UGC, New Delhi and Shivaji University. IQAC cell is waiting for the reply from UGC.

#### Agenda 7: Reviews of NAAC activities

Letter from NAAC, Bangalore about mentorship of Non- accredited institutes was received. Under this scheme, mentor institute has to take ten non accredited colleges and guide these colleges to enhance

quality of education and motivate them to apply for NAAC accreditation.

*Discussion and Action Taken:* IQAC has taken initiative in this and has taken ten colleges around the Warananagar and Kolhapur for this task. The correspondence has been done with these institutes through letter dated 19<sup>th</sup> august 2018.

## Agenda 8: Execution of NAAC sponsored seminar

The NAAC sponsored seminar on "Design and Development of Effective Curriculum to Enhance the Quality of Outcome Based Education" was successfully organized on 7<sup>th</sup> and 8<sup>th</sup> December 2018. It was financially supported by NAAC. IQAC has organized this workshop. IQAC coordinator briefed about this.

*Discussion and Action Taken:* Submission of completion certificate and seminar proceeding are required to submit to NAAC office to receive the fund of Rs. 100000.00. The seminar co-ordinator Prof. G. S. Kamble is directed to do needful.

#### Agenda 10: Improvement of Placement Activities

The review of the training and placement cell has been taken and strategy to increase the placement of the academic year 2018-19 is discussed. Prof. S. T. Patil explained the present status of placement of all departments.

*Discussion and Action Taken:* Prof. S. T. Patil, Central Training and Placement officer has prepared plan for second semester. The target of placement of 200 plus students is decided at the institute level.

## Agenda 11: Submission of NAAC -AQAR for 2017-18

IQAC has prepared the second AQAR for 2017-18 and it is placed before the all members of IQAC to take final approval for submission of report to NAAC office before the 31<sup>st</sup> December 2018 in the hard copy.

Discussion and Action Taken: The permission is given for submission of AQAR for 2017-18 with minor corrections

The meeting is ended with vote of thanks. It is given by prof. G. B. Kamble, Applied Science.

Prof. G. S. Kamble

IQAC, Co-ordinator

Time: 10.30 am to 12.30pm

Date: 20th December 2018

Place: Warananagar

190100 MOTHER TOP SHIPE SHIPE

r. S. V. Anekar

Principal

## Tatyasaheb Kore Institute of Engineering and Technology, Warananagar Panhala, Kolhapur 416113

## **Internal Quality Assurance Cell (IQAC) Meeting**

## Academic year 2018-19

## Attendance for Meeting -II

Date 20<sup>th</sup> December 2018

Sr. No.	Name of Member	Designation	Signature
1	Dr. Sunil V. Anekar	Chairperson, Head of The Institution	Symmetro
2	Prof. S. A. Desai	Teacher's Representative, Dept. of Chemical Engineering	
3	Prof. C. P. Shinde	Teacher's Representative, Dept. of Electronics	Ch
4	Smt. Dr. V. D. Patil	Teacher's Representative, Dept. of Applied Science	greeti
5	Dr. S. S. Desai	Teacher's Representative, Dept. of Applied Science	\$ Sesan
6	Prof. I. I. Tamboli	Teacher's Representative, Dept. of Computer Engineering and Science	H
7	Prof. G. B. Kamble	Teacher's Representative, Dept. of Applied Science	92
8	Mr. D. S. Thombare	Senior Administrative Officers	yes
9	Dr. A. T. Lad	Senior Administrative Officers	do
10	Mr. S. S. Bulle	Member From The Management	TAN
11	Dr. Ujjwala Chougule	Nominee From Local Society	he hants
12	Mr. Pradumnya Mane	Nominee From Student	Emue:
13	Mr. Satyajeet Bhosale	Nominee From Alumni	Se :
14	Mr. R. S. Gulavani	Nominee From Industrialist	Ray
15	Prof. G. S. Kamble	IQAC Co-ordintaor, Dept. of Mechanical Engineering	Porntie



PRINCIPAL,
Tatyasaheb Kore Institute of
Engineering and Technology.
Warananagar, Dist. Kolhapur.

Tal. Panhala, Dist. Kolhapur 416113

#### Minutes of Internal Quality Assurance Cell (IQAC) Meeting

#### Academic year 2018-19

#### Meeting - 3

Date: 27 th March 2019

Third meeting of internal quality assurance cell is arranged in presence of Chairperson, Dr. S.V. Anekar, Principal, TKIET, Warananagar and Prof. G. S. Kamble, IQAC co-ordinator. The agenda of meeting was already made available to all members through the notice of meeting dated 20<sup>th</sup> March 2019. The main agenda of meeting is belongs to overall review of the academics of year 2018-19. The meeting focused on analysis of the outcomes achieved during the execution of the academic calendar designed for this year.

Discussion during the meeting and Minutes are described below

**Agenda 1:** Minutes of previous IQAC meeting (December 2018) are reviewed at the beginning of the meeting

Discussion and Action Taken: Discussed for its compliances and it is permitted for further proceedings.

**Agenda 2:** Review of last semester results of Shivaji University examination held in Nov/Dec 2018.

**Discussion and Action Taken:** The results of students in university examination are satisfactory. It is suggested to take few remedial classes for failure students of less result subjects in the first week of April.

Agenda 3: Review of Annual Social function 'Spandan 2k19' held on 28th February 2019

Discussion and Action Taken: Both prize distribution and cultural event were successfully conducted in presence of chief guest Dr. Shrinivaskrishan Swami, BITS Pillani, Goa

Agenda 4: Review of training and placement activity

**Discussion and Action Taken:** Prof S. T. Patil mentioned till date the number of placement count of all department. The count of placement for Mechanical, Chemical and Electronics engineering is quite good. The upcoming companies are discussed and training placement cell is

asked to motivate students to undergo maximum training programs during summer vacation.

**Agenda 5:** Review of workshops arranged to set new syllabus of Choice Based Credit System (CBCS) for S. Y. B. Tech.

**Discussion and Action Taken:** Review of CBCS was taken for implemented under Shivaji University for academic year 2018- 19 for F. Y. B. Tech. Based on this experience, CBCS is to be implemented for for S. Y. B. Tech. for Academic year 2019-20. Review of syllabus setting workshop for CBCS arranged for Mechanical, Chemical and CSE, were taken during meeting. Need of application oriented syllabus is highlighted by the all members.

## Agenda 6: Review of Research, Publications, Workshops during this year

Utilization of funds for research and publication is discussed. In upcoming summer vacation attending workshops by faculty and planning for the same is expected. Reviews have been taken of Ph. D. completed faculty, number of Ph.D. thesis submitted by faculty and number of faculty on verge of completion of their research work.

**Discussion and Action Taken:** Faculty must publish papers along with students in reputed journal on their project work and faculty are instructed to find research problems and submit the research proposals for next academic year. Ph.D. pursuing faculty are informed to accelerate their research work to compete it for submission of Ph. D. thesis.

## **Agenda 7:** Preparation for NBA.

Being engineering institute, it should be applied for NBA accreditation as early as possible

**Discussion and Action Taken:** The instructions are given to all departments to take the note of this and check their criteria for submission NBA report.

**Agenda 8:** Celebration of graduation day for last year batch 2017-18

**Discussion and Action Taken:** Shivaji University has decided the new policy to celebrate the convocation ceremony in the institute campus from this year. On this instruction, institute has organized the its first graduation day in campus on date 13<sup>th</sup> March 2019. Review of this activity has been given and congratulates the organizing committee for successful organization of this ceremony.

Agenda 9: Ph. D. Research Centre for Mechanical Engineering department

Mechanical Engineering Department has been waiting for the local inquiry committee for research centre from Shivaji University. It may come to visit within one or two months.

Discussion and Action Taken: Instructions are given to do needful to respective head of

department.

Agenda 10: Upcoming university exam April/May.

*Discussion and Action Taken:* Administrative and exam section is instructed to take necessary actions for the smooth conduction of the same.

Agenda 11: First Year and Direct Second year admission

*Discussion and Action Taken:* Faculty visited junior science colleges and conducted seminar on 'Higher Education' and campaigned for college admission. Same thing was carried in diploma colleges for direct second year colleges. Dr. A. V. Patil, admission incharge, along with faculty and administrative personnel is taking all the efforts to attract meritorious and good quality students for the college.

Above all points are discussed during the meeting.

The meeting is concluded with vote of thanks.

Prof. G. S. Kamble IQAC, Co-ordinator

**Time:** 11.15 am to 12.30 pm

Date: 27 th March 2019

Place: Warananagar, Kolhapur

Dr. S. V. Anekar Principal

## Tatyasaheb Kore Institute of Engineering and Technology, Warananagar Panhala, Kolhapur 416113

## Minutes of Internal Quality Assurance Cell (IQAC) Meeting -3

Academic year 2018-19

## Attendance for IQAC Meeting

**Date:** 27 <sup>th</sup> March 2019

Sr. No.	Name of Member	Designation	Signature
1	Dr. Sunil V. Anekar	Chairperson, Head of The Institution	Smylun.
2	Prof. S. A. Desai	Teacher's Representative, Dept. of Chemical Engineering	
3	Prof. C. P. Shinde	Teacher's Representative, Dept. of Electronics	Ch
4	Smt. Dr. V. D. Patil	Teacher's Representative, Dept. of Applied Science	Jacely)
5	Dr. S. S. Desai	Teacher's Representative, Dept. of Applied Science	Som.
6	Prof. I. I. Tamboli	Teacher's Representative, Dept. of Computer Engineering and Science	(A)
7	Prof. G. B. Kamble	Teacher's Representative, Dept. of Applied Science	
8	Mr. D. S. Thombare	Senior Administrative Officers	But
9	Dr. A. T. Lad	Senior Administrative Officers	
10	Mr. S. S. Bulle	Member From The Management	201
11	Dr. Ujjwala Chougule	Nominee From Local Society	Welngule
12	Mr. Pradumnya Mane	Nominee From Student	Range.
13	Mr. Satyajeet Bhosale	Nominee From Alumni	80
14	Mr. R. S. Gulavani	Nominee From Industrialist	Rog
15	Prof. G. S. Kamble	IQAC Co-ordintaor, Dept. of Mechanical Engineering	Jonn Ne

WARANAMAGAR ON THE STATE OF THE

PRINCIPAL,

Tatyasaheb Kore Institute of
Engineering and Technology.
Warananagar, Dist. Kolhapur.

Panhala, Kolhapur 416113

## Minutes of Internal Quality Assurance Cell (IQAC) Meeting

## Academic year 2019-20

#### Meeting -1

Date 18th July 2019

The first meeting for the academic year 2019-2020 was arranged for the following agenda as per the notice displayed dated 5<sup>th</sup> July 2018. The members of the IQAC attended the meeting. The Chairperson, Dr. S.V. Anekar, Principal, TKIET, Warananagar and Prof. G. S. Kamble, IQAC co-ordinator welcomed all members for first meeting of IQAC of academic year 2019-20. The major focus is given on the student centric learning process, training for faculty updatation, enhancing the research culture amongst the faculty and students. The suggestions given during the meeting are useful to map the quality policy of the institute.

Minutes of meetings are as mentioned below

#### Agenda 1: Minutes of previous IQAC meeting are reviewed and confirmed

**Discussion and Action Taken:** Present status and compliances are discussed. Then it is permitted for further proceedings.

#### **Agenda 2:** Review of last AICTE committee visit to the institute

**Discussion and Action Taken:** It was the visit in respect to merging of second shift to first shift. The committee was to verify the available infrastructure and other academic requirements to accommodate the large number of students in the same shift. There were some recommendations especially to avail some more facilities for the physically challenged students and other staff. The said recommendations were completed by the college on priority basis. And college received permission to merge the second shift with first shift for new admissions of 2019-2020. This was briefed by Principal Dr. S. V. Anekar.

#### **Agenda 3:** Admission 2020 strategy

Discussion and Action Taken: Admission campaigning review is taken. Survey indicates that students are preferring more computer branch than others. Special efforts are suggested for other departments to attract students and create awareness of other branches and its Minutes of Internal Quality Assurance Cell (IOAC) Meeting-1

importance. Admission committee is set up for counseling from all departments along with admission in-charge to guide the students visiting college for enquiry. Facilitation centre for registration of Centralized Admission Process (CAP) is sanctioned by DTE and proper execution of same is expected from the admission office.

**Agenda 4:** Review of last semester result of university held in April/ May 2019.

**Discussion and Action Taken:** The results of some departments are declared and they are good and some more efforts can be taken to enhance student's performance to secure the number of university ranks. Other results are awaited.

#### Agenda 5: Teaching learning process enhancement

**Discussion** and Action Taken: The student centric teaching learning process should be implemented at all level so that the bright students and slow learners will get benefited. Use of ICT based tools, smart class rooms, virtual labs and moodle based test should be promoted for students. Soft course material, remedial classes, expert lectures should also be arranged. The industry based and sponsored project must be allocated to final year students to have hands on experience. Advance trends training must be also arranged for students.

## **Agenda 6:** Effective implementation of CBCS pattern

Discussion and action taken: This year S. Y. B. Tech. students will be facing CBCS pattern and the departments are asked to fulfill the required changes in the curriculum. It is decided to appoint one academic coordinator in each department to monitor the work as per norms.

#### **Agenda 7:** Review of training and placement activity

Discussion and Action Taken: The report submitted by institute's Training and Placement Officer Prof S T Patil mentioned till date the number of placement count of last batch. Compared to last few years, placement count of students is quite good and in reputed companies. The count is around 250 plus till date with package per annum ranging from 2.5 lakhs to 12 lakhs. For this year upcoming companies are discussed and schedule of training is discussed for good placement count.

#### Agenda 8: Research, Publications, Workshops for faculty and students

**Discussion and Action Taken:** Faculty must publish papers along with students in reputed journal and also keep research proposals ready. Every department is asked to make research proposals to submit to receive funds. Prof. Dr. Dhuttargaon is asked to take the follow up of the same.

## Agenda 9: AICTE-CII Survey industry linked technical institute 2019 and NIRF

Discussion and Action Taken: It is part of regular practice to participate in AICTE-CII Survey industry linked technical institute. For last two years institute has been awarded Platinum Category award. Prof. R B Patil is given the responsibility to collect the required data to participate in AICTE-CII Survey 2019 from all departments. The survey is to be held in September.

Similarly, institute should apply for NIRF.

#### Agenda 10: NBA.

NBA work is reviewed and the fulfillment of criteria is checked. It is observed as pre-requisite to apply for NBA, Mechanical department fulfills the criteria. Present status of other departments are taken for the same.

**Discussion and Action Taken:** The instruction are given to all departments to take the note of this and prepare the required documentation to fulfill the process of submission of NBA.

### Agenda 11: Academic Audit and Student Feedback.

Discussion on conduction of academic audit and student feedback

**Discussion and Action Taken:** Head of department's are directed to conduct timely a cade mic audits and keep monitoring the activities of the department. Also, they are suggested to prepare action plan on the audit conducted.

## Agenda 12: Follow up of proposal of 2(f) and 12 (B)

<u>Discussion and Action Taken:</u> Proposal is submitted to the UGC and the result is expected to be out in next month. The result is hoped to be positive and institute is planning for the autonomy of the institute. After getting this document, the institute will be eligible for acquiring fresh autonomy status.

#### **Agenda 13:** Initial Preparation for autonomous status

<u>Discussion and Action Taken:</u> Looking for the need of the time, it is required to achieve academic autonomous status for the institute. It is decided to apply for the same in future very soon. A committee has been formed to study the procedure to apply for it.

The meeting is followed by the vote of thanks by Prof. C. P. Shinde to all members.

Prof. G. S. Kamble
IQAC, Co-ordinator

Di. S. V. Zanena

Principal

**Time:** 11.30 am to 1.30 pm

Date 18th July 2019

Place: Warananagar



Panhala, Kolhapur 416113

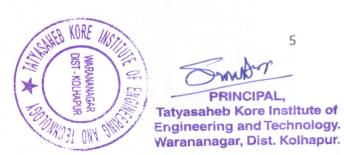
## Minutes of Internal Quality Assurance Cell (IQAC) Meeting Academic year 2019-20

## Meeting -1

Date 18th July 2019

Sr. No.	Name of Member	Designation	Signature
1	Dr. Sunil V. Anekar	Chairperson, Head of The Institution	Symmetra
2	Prof. S. A. Desai	Teacher's Representative, Dept. of Chemical Engineering	5
3	Prof. C. P. Shinde	Teacher's Representative, Dept. of Electronics	Ch
4	Smt. Dr. V. D. Patil	Teacher's Representative, Dept. of Applied Science	grati)
5	Dr. S. S. Desai	Teacher's Representative, Dept. of Applied Science	\$8 esin
6	Prof. I. I. Tamboli	Teacher's Representative, Dept. of Computer Engineering and Science	H
7	Prof. G. B. Kamble	Teacher's Representative, Dept. of Applied Science	99
8	Mr. D. S. Thombare	Senior Administrative Officers	Blat
9	Dr. A. T. Lad	Senior Administrative Officers	W
10	Mr. S. S. Bulle	Member From The Management	Tau
11	Dr. Ujjwala Chougule	Nominee From Local Society	10 Ingula
12	Mr. Pradumnya Mane	Nominee From Student	Earau!
13	Mr. Satyajeet Bhosale	Nominee From Alumni	
14	Mr. R. S. Gulavani	Nominee From Industrialist	Reg
15	Prof. G. S. Kamble	IQAC Co-ordintaor, Dept. of Mechanical Engineering	Tombe

Minutes of Internal Quality Assurance Cell (IQAC) Meeting-I



PRINCIPAL, Tatyasaheb Kore Institute of Engineering and Technology.